



Old Sturbridge Academy Charter Public School
Minutes of the Governance Committee

DRAFT

Meeting Date: Thursday, June 9, 2022
Time: 4:00 p.m.
Location: Zoom Video Conference
Members present: Pamela Boisvert, Vivian Brooks, Richard McGrath, Jessica Miller
Members absent: James Korman
Staff present: Jim Donahue, Alex McConnon, Jasmin Rivas
Others present: None

Order of Business:

Public Access 1 on Docketed Items*

1. Approval of minutes – May 12, 2022.....Pamela Boisvert
 - **Motion: Approve the minutes of the May 12, 2022 Governance Committee meeting**
2. Discussion and Ratification of New Trustees..... Jim Donahue
3. Update on Evaluations.....Pam Boisvert
4. Discussion on Potential New Board Members..... Jim Donahue
5. New/Other Business

Public Access 2*

Adjournment

Documents and Exhibits:

- Draft Minutes of May 12, 2022
- Three Prospect Forms

Ms. Boisvert called the meeting to order at 4:06 p.m.

Ms. Boisvert conducted a roll call of the Committee. Quorum was established.

Public Access 1 on Docketed Items

Ms. Boisvert asked if there were any comments from members of the public. There were none.

1. *Approval of minutes – May 12, 2022*

Ms. Boisvert requested a motion to approve the amended minutes of the May 12, 2022 Governance Committee meeting.

Motion: Mr. McGrath moved to approve the minutes of the May 12, 2022 Governance Committee meeting.

Second Ms. Brooks seconded the motion.

All in favor (Mr. Korman – ABSENT)

Motion passed.

2. Discussion and Ratification of New Trustees

Ms. Boisvert said there are three Prospect Forms to present to the Committee for ratification to move to the full Board as soon as it is appropriate. Per Ms. Boisvert, the Committee is still looking for more Prospect Forms and this will be a rolling process.

Mr. Donahue said he, Ms. Boisvert, and Mr. McGrath had a meeting and looked at the forms. Mr. Donahue introduced the first prospect, Angele Goss who was nominated by Ms. Rivas and himself. Ms. Goss was a DEIA consultant for OSA before Ms. Rivas joined the team. Mr. Donahue gave Ms. Goss' background. Discussion ensued.

Ms. Rivas joined the meeting at 4:13 p.m.

Mr. Donahue said that although Ms. Goss was written into the payroll, her agreement will be ending soon. Mr. Donahue said Ms. Goss was written into a grant before the nomination took place and if she is interested in pursuing the opportunity, he will check from DESE on their opinion and if they approve, her name could go before the Board at the June meeting.

Motion: To approve the nomination of Angele Goss to bring her to the full Board.

By: Mr. McGrath made the motion.

Second: Ms. Brooks seconded the motion.

All in favor (Mr. Korman – ABSENT)

Mr. Donahue introduced the next prospect which was Gerry Maldonado who was nominated by Reed Hillman. Mr. Donahue described his connection with him and his background. Discussion ensued.

Motion: To approve the nomination of Gerry Maldonado to bring him to the full Board.

By: Mr. McGrath made the motion.

Second: Ms. Miller seconded the motion.

All in favor (Mr. Korman – ABSENT)

Ms. Boisvert introduced the last prospect which was Wendy O’Leary who was nominated by her. Ms. Boisvert described Ms. O’Leary’s skill set and background. Discussion ensued.

Motion: To approve the nomination of Wendy O’Leary to bring her to the full Board.

By: Ms. Brooks made the motion.

Second: Ms. Miller seconded the motion.

All in favor (Mr. Korman – ABSENT)

Ms. Rivas said she had another individual in mind, Ann Toomey. Ms. Rivas gave her background. Ms. Boisvert said Ms. Rivas could pursue her if she would like to.

Mr. Donahue said he also received two Prospect Forms from Dr. Denault but needs more information from her. Mr. Donahue also received a Prospect Form from Dr. Hogan. The Committee decided that although the prospect was qualified, their relationship to a staff member at OSA may be a conflict of interest and decided not to pursue them at this time.

Ms. Miller gave an update that the PTSA is having a parent representative election in July and there is one person interested, Christine Blinn. Per Ms. Miller, Ms. Blinn is currently the PTSA President and has been very active in PTSA.

Ms. Brooks emphasized the importance in developing people and thought of the idea of creating an opportunity for Junior Board Members. Ms. Rivas added that an advisory group could be created to cultivate new Board members and also suggested having student representatives involved. Mr. Donahue said these were great ideas and that the Committee should discuss the structure further.

Mr. McGrath gave an update that he and Mr. Donahue are thinking of changing the meeting structure because of the frequency of no quorums occurring and the fear of the Board getting burned out with too many meetings. Mr. McGrath said he and Mr. Donahue are discussing a once a quarter Committee meeting structure and that emergency meetings could still take place if needed. Mr. McGrath shared concern that too many meetings may discourage new recruits coming in. Ms. Brooks said this is being addressed in the recent survey that was sent out. Ms. Boisvert suggested that this be discussed at an upcoming meeting.

Mr. McGrath also shared concern for when DESE requires the meetings to be in-person again. Discussion ensued about remote attendance and in-person attendance and the current policy from the state. Mr. Donahue said the Board of Trustees is required to have 10 monthly Board meetings per year and will need to get legal opinion on the Committee structure.

3. Update on Evaluations

Ms. Brooks said she received seven responses to the Executive Director survey and six responses to the Trustee Evaluation. Ms. Brooks will send out a note asking if anyone is in need of help in completing it.

4. Discussion on Potential New Board Members

Ms. Boisvert said this was discussed in item #2.

5. New/Other Business

Mr. McGrath said it might be best to make the Annual meeting virtual instead of in-person due to the spike in COVID-19 again. The Committee agreed.

Mr. Donahue said there is an evening of appreciation for all the Board members and major donors on Friday, July 29, 2022 at 5:00 p.m. in the Salem Towne Garden.

Ms. Boisvert said this is her last meeting as the Chair of Governance Committee and thinks there have been great discussions. Ms. Boisvert said there will and should be tweaks as the Governance Committee moves forward on policies and procedures. Ms. Boisvert was proud of the foundation built and thanked everyone for their time and dedication. Mr. Donahue and the Committee thanked Ms. Boisvert for her time serving as Chair.

Public Access 2

Ms. Boisvert asked if there were any comments from members of the public. There were none.

Adjournment

Ms. Boisvert asked for a motion to adjourn.

Motion: Ms. Brooks moved to adjourn the meeting.

Second: Ms. Miller seconded the motion.

All in favor.

Ms. Boisvert adjourned the meeting at 5:12 p.m.