

**Old Sturbridge Academy Charter Public School
Governance Committee Meeting Minutes**

DRAFT

Meeting Date: Wednesday, June 27, 2018

LOCATION: Fuller Conference Center, Kucharski Room

Members present: Daniel Soucy, Chairman
Richard McGrath, Daniel Pear, Christine Tieri

Members absent:

In Attendance: Jim Donahue, Tina Krasnecky, Rob D'Amico

Order of Business

Public Access 1*

1. Public Comment on Docketed Items
2. Nomination of Richard McGrath and Christine Tieri to Three-Year terms as Directors
3. Review and Discussion of Templates for Performance Evaluation of Lisa DeTora
4. Public Comment on Non-Docketed Items

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Adjournment

Daniel Soucy opened the meeting at 4:05 p.m.
Quorum was established

Mr. Soucy reviewed and presented the Slate of Directors and Officers for re-nomination. Richard McGrath and Christine Terms are up as terms were initially staggered so that not all Directors would term-off at the same time.

Directors re-nominated for a three-year term (2018-2021):

Richard McGrath
Christine Tieri

Officers for the ensuing year 2018-2019:

Chairman of the Board: Reed Hillman
Vice Chairman: Jasmin Rivas
Treasurer: Keith Blanchette
Secretary: Daniel Pear

Mr. Soucy entertained a motion to approve the Directors for re-nomination for a three-year term.
SECONDED: Daniel Pear seconded the motion.
VOTE: ALL IN FAVOR.

Mrs. Tieri entertained a motion to approve the Officers for re-nomination for a one-year term.
SECONDED: Mr. McGrath seconded the motion.

VOTE: ALL IN FAVOR.

Mr. Soucy noted that these recommendations will be made to the OSA Board at the upcoming meeting later today.

Evaluation

Evaluations for both Lisa DeTora and Jim Donahue need to be performed. Evaluation forms were passed out. Mr. Donahue reviewed the evaluation he utilizes with his direct reports for Old Sturbridge Village. He will use this evaluation process with Lisa DeTora along with the *Guide to Rubrics and Model Rubrics for Superintendent, Administrator, and Teacher* provided by DESE. Mr. Donahue will solicit input from the Board for Ms. DeTora's performance review.

Richard McGrath asked if Ms. DeTora was aware of these two evaluation tools. Mr. Donahue responded she is aware of both instruments. He also noted that the school has been very successful and performs well under Ms. DeTora's leadership, especially considering we are a first-year school. She was also successful this first year because she was able to lean on her OSV colleagues when needed. Ms. DeTora has also been success in creating some community partnerships/engagements.

Christine Tieri reported that she and Richard McGrath attended one of the Town Meetings and were quite impressed with the Academy students and how comfortable they were with the process of running the Town Meetings.

Mr. Donahue noted that we need to build more community partners and the goal next year will be to partner with Harrington Hospital on wellness.

Mr. Donahue asked if there were any thoughts or concerns with either evaluation tool. Mr. Tieri expressed satisfaction with most tools and felt using the OSV evaluation will align with others on the OSV senior management team.

Review for Ms. DeTora will be complete by end of July. Mr. Donahue's evaluation will be scheduled for September after some school data is received.

Mr. Soucy made a motion to adjourn at 4:27 p.m.

Renée M. Chambers on behalf of Daniel J. Pear
Secretary, OSA Board

Daniel J. Pear, Secretary
OSA Board

Documents in meeting packet:
DESE Guide to Rubrics
OSV 5 E's – Senior Management Evaluation
Slate of Directors and Officers